

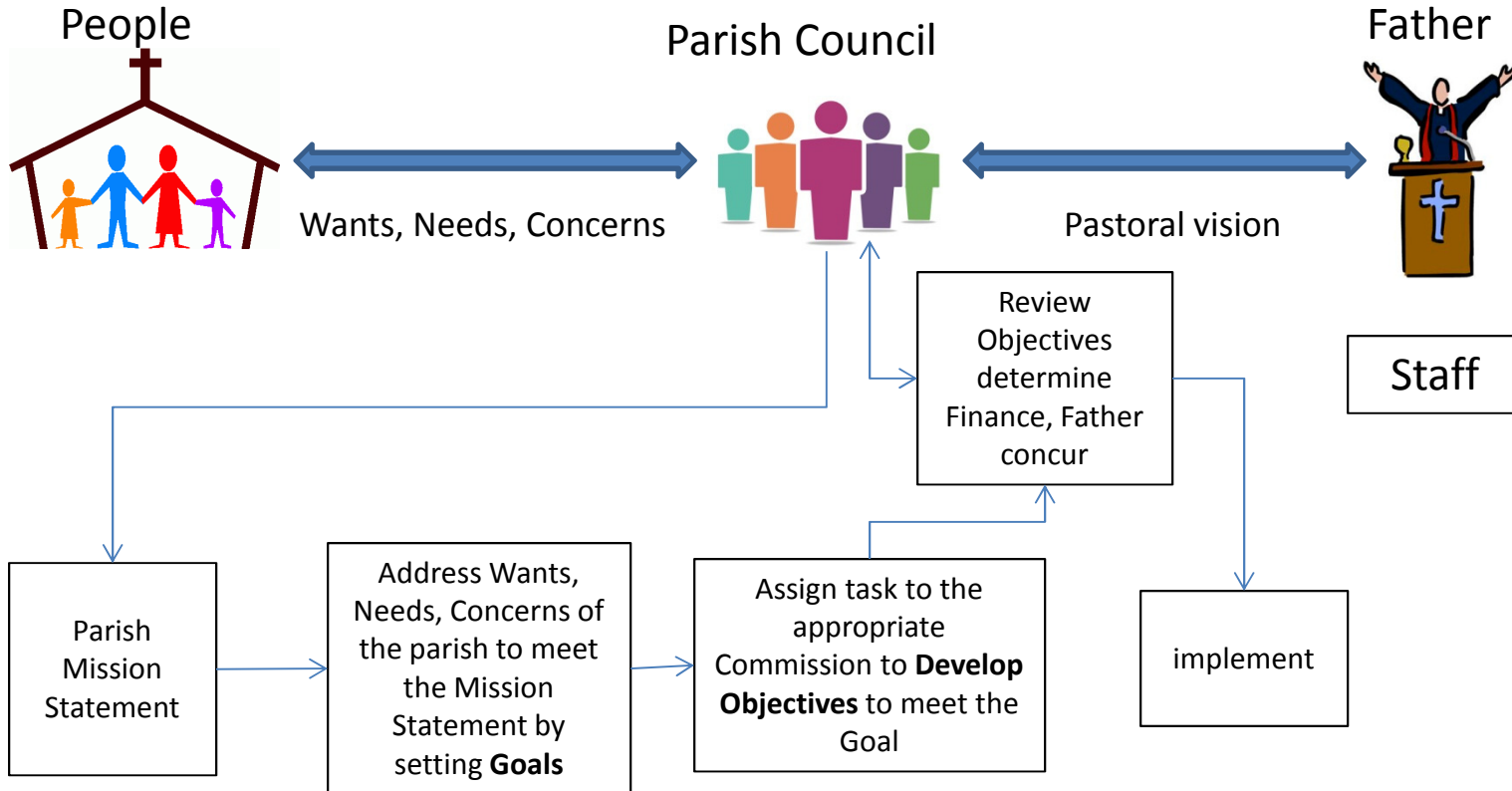
Parish Council Overview

Chapter 1 & 4 Overview

This is a summary of the Archdeacon’s four chapters outlining Parish Council.

“Pastoral Council is the primary visioning body of the parish, assisting the pastor in determining the overall mission of the parish.”

- Solicit the wisdom of the parish
- Planning to address parish needs
- Communicating pastoral vision to the parish
- Involving the parish commissions to implement



Chapter 2 Establishing

- Our process is volunteer election
- Pastoral Staff are resources and cannot be a chairperson
- Ideal the Commission PC representative is not the chairperson
- Service is for three years, Youth one year –
- Can serve no more than two consecutive terms
- Cannot miss more than three meetings.

Chairperson Responsibilities

- Facilitates the meeting
- Insure Prayer time
- Oversee Agenda setting Committee
- Encourage participation
- Summarize Discussion
- Parish Surveys (every five to six years)
- Evaluate meeting Goals / Objectives
- Support communication between Council and parish

Vice Chair

- Serves as Chair if the chairperson is absent
- Aids the chairperson in conduction meeting
- Serves on subcommittee to set the agenda

Secretary

- Records minutes
- Maintains Attendance
- Reports chronic absenteeism

Meetings are the forth Monday of the month. AOD recommends a minimum of eight meetings per year.

Sample Format

1. Opening Prayer
2. Attendance
(Introductions)
3. Formation (?)
4. Vicariate report
5. Commission report
6. Old Business
7. New Business
8. Event Promotion
9. Assessment
10. Closing Prayer

Chapter 3 there is nothing to summarize. I believe everyone needs to read this chapter and review the questions of Discernment.

This is an outline for initial development. It is worth review for open discussion.

Chapters 4

I believe I covered this with the graphic flow chart on page one.

Please review our Mission Statement, on the first page of the Bulletin.